

PERRYSBURG SYMPHONY ORCHESTRA
MEETING MINUTES

January 8, 2007

Meeting Location: Perrysburg Way Public Library

In Attendance: Michael Sander, Kathy Schulak, Carol Shepard, Madeleine Corbo, Andrea Fisher, Gloria Heacock

Meeting Minutes -December – reviewed and approved

President's Report –

Vice Presidents Report – Barbara Specht – unable to attend

Treasurer's Report – Ticket sale spread sheet (handout); Balance sheet handout as of December 2006; need to establish a budget with Barbara for the April concert; season looks like it may be a break even season; will look at financial situation in February to determine if board will reinvest/reimburse the securities account or invest in short term certificates of deposit; P&L statement (handout); still missing a couple of payments for the program advertising; letter from Weber/O'Brian will no longer be able to provide bookkeeping services; need to set a target date for the transfer of documents, computer files and other documents; immediate need to get signature card changed for checking account; Madeleine will look into cost of Quick Books for non-profits; Linda Phillips to do the PSO taxes; possibility of internal bookkeeping discussed, preference is to have bookkeeping done with an outside firm (donated)

Fundraising –Received check from Wendy's December performances (\$320.39); Check received from Elder Beerman from November Community Day (\$410.00); Sky bank asked to be sponsor for Derby but they are on-hold due to sale of bank to Huntington; Derby sub-committee meeting January 12 (Friday); Next Community Day event at Elder Beerman is scheduled for March 3, 2007; donations received from Gorski foundations (\$500) Bob and Wava Hawker (\$250), First Presbyterian Women (\$50)

Community Relations – Shirley not in attendance

Player Relations – send information to Eric before the end of the month (Jan); will try to send letter out electronically in February and post on the website as well

Perrysburg Symphony Chorale – Chorale out of session currently; will resume rehearsals January 22, 2007

Old Business – YAC – received 2 applications so far; Owens will be receiving a Steinway piano, will help out the PSO for future piano rentals

New Business – Meetings scheduled for next season on Mondays at 7pm at the Way Library; any changes will be discussed at the annual meeting in May; goals/objectives for 2007-2008 season – grants, season dates are already set for fall and December; develop a fundraising plan, continue current PR plan, find additional members to join the board (nomination committee/nomination process); donation process (yearly); PSA re-establish, player/audience survey-get online, need a board member who is experienced with web design

Next Meeting – February 5, 2007, Way Public Library

Meeting adjourned – 8:40 pm

Respectfully submitted by Kathy Schulak, secretary